

**MYDDLE, BROUGHTON AND HARMER HILL PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING HELD IN MYDDLE
VILLAGE HALL ON WEDNESDAY MAY 2nd. 2018 AT 7.30 PM.**

Public Session.

There were no members of the public present.

Present:

Mr. C. Ruck (Chairman).

Mr. R. Purslow

Mr. G. Harding

Mr. R. Jones

Mrs. E. Hodge

Ms. J. Bienek

Mr. I. Anderson

Mr. L. Foulsham

In Attendance:

The Parish Clerk.

18/01 Apologies.

Apologies were received and accepted from Councillors R. Tiernan and J. Heath and Shropshire Councillor B. Williams.

18/02 Disclosure of Personal or Prejudicial Interests.

No interests were declared.

18/03 (a) Election of Chairman.

Councillor C. Ruck was proposed, seconded and elected on a unanimous vote.

18/03 (b) Election of Vice Chairman.

Councillor R. Purslow was proposed, seconded and elected on a unanimous vote.

18/04 Appointment of Representatives:

The following representatives were appointed:

Wem & Shawbury L.J.C - Councillor R. Tiernan.

Helicopter Noise Liaison Committee - Councillor R. Purslow.

SALC Area Committee – Councillor L. Foulsham.

Harmer Hill Village Hall Committee - Councillor L. Foulsham.

Myddle Village Hall Committee - Councillor G. Harding.

Shropshire Emergency Committee - Councillor R. Jones.

18/05 Minutes of the meeting held on March 7th.

The minutes having been circulated, were approved and signed by the Chairman as a true record.

18/06 Matters Arising.(a) Harmer Hill Play Area:

Members were pleased to record that the area had been completed and officially opened. Following success with various grant applications and the use of some Community Infrastructure Levy money, there had been no cost to the local Council Tax payers. There were a few outstanding issues – there was a need for a waste bin to be installed and warning signs on the road approaching the entrance to the site. Clerk confirmed that he was waiting for a response from the local Highways officer regarding these. Councillor Anderson reported that he had taken action to improve the access to the field and was in the process of removing a tree and wood debris from the site.

(b) VAS Signals (17/97(c) :

Councillor Purslow and the Clerk reported that continued attempts to contact representatives of Whitbread, to gain permission to place a VAS sign on the corner of the Bridgewater Arms and connect to the power supply had been unsuccessful. It was decided to revert to the original plan and install solar powered signs. Councillor Purslow agreed to meet up with Gary Johnson from EON to confirm the exact location for both signs. Clerk to organise the meeting.

(c) Affordable Housing (17/97(d)

Councillor Purslow confirmed that there was no possibility of proceeding with the suggested development on the Glebe Land close to Myddle Church and together with Councillor Jones other sites were being considered, including one in Yorton. They would continue to discuss possibilities with landowners and Mr. Ian Richardson.

(d) Highways (17/97(e) :i. Myddle School Safety Project:

The Chairman confirmed that correspondence had been received from Shropshire Council stating that because of a reduction in the Highways and Transport capital budget, this project had been deferred until at the earliest 2020/21.

ii. Lower Road Pot holes:

Lack of action over repairing reported substantial pot holes along the road had resulted in a motor cyclist being involved in an accident which had severely damaged his machine. He was pursuing action against Shropshire Council to recover the cost of repairs.

It was reported that some of the holes were now in the process of being repaired.

(e) Myddle Sewerage System (17/95)

An update had been received from Mr. Clay (Severn Trent) confirming that a survey engineer had been logging and collecting data on the pumping station and rising main, in an attempt to identify what assets are fit for purpose and discussions were underway regarding the preferred route of the new Myddle rising main. Once these performance tests were complete a decision would be made regarding pipe replacement.

(f) Housing Development alongside Stonecroft:i. Screening of waste bins:

It was noted that this was not included in the original plans but the Planning Office had agreed to approach the developers to see if they would be prepared to erect some form of screening but to date there had been no action. *Clerk agreed to discuss this again with Richard Dennison, the planning officer.*

ii Bin emptying:

It was reported that once emptied the bins for the residents were not being returned to the collection point but being left on the footpath, creating a visibility problem. *Clerk to report to Veolia and ask for some action to be taken.*

iii Beech Trees:

In the planning of the site, it had been agreed that three beech trees had to be planted to replace the mature tree that needed to be removed. This had taken place but the new residents had already removed the newly planted trees. *Clerk to raise this issue with Shropshire Council's Tree Officer.*

(g) Lower Road, Harmer Hill road signs and numbering (public session):

Clerk reported that he had not received any response from Councillor R. Tiernan regarding this and agreed to contact him to discuss it.

18/07 Accounts for Payment.

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (April/May)		£522.98
Mr. J. Wilson	Expenses (March/April.)		£117.32
Inland Revenue	PAYE (April/May)	£348.00	
	N.I. (April/May)	£23.32	£371.32
Scottish Power	Electricity charges (31/12/17 -31/03/18)		£168.08
Myddle Village Hall	Grant		£1,000.00
Harmer Hill V. Hall	Grant		£1,000.00
Myddle Church Yard Fund	Grant		£250.00
Broughton Church Yard Fund	Grant		£250.00
Myddle Youth Club	Grant		£500.00
Messenger	Grant		£500.00
SALC	Annual Membership Fee		£538.27
D M Payroll Services Ltd.	Data Protection Service		£335.00
Office Outlet	Folders etc.		£16.46
Ryman	Stationery		£11.27
Archer Safety Signs	Litter picking signs		£235.39
Shawbury Parish	Black copier cartridge		£67.00
Shropshire Council	Myddle playing field rent		£300.00
DM Payroll Services Ltd.	Administration of Payroll Services		£66.50
Helping Hand Ltd.	Litter pickers		£128.04

Mr. C. Ruck	Litter picking expenses	£27.80
Mr. C. Ruck	External hard drive for GDPR	£45.84
Mr. D. Leeke	Playing field – hardcore entrance	£480.00
Mr. R. Tiernan	Expenses re Play Area	£30.94

18/08 Financial Statement.

A financial statement was tabled and approved.

18/09 Financial Reports 2017 -2018.

(A)The varied documents were considered and approved, subject to the completion of the internal audit.

(B) The Annual Governance Statement was approved and signed by the Chairman and the Clerk.

18/10 Correspondence.

Members considered and where necessary responded to correspondence received by the Clerk since the last meeting. Details attached.

18/11 Planning Applications.

A.The following planning applications had been received.

Myddle - Land North of Robin residential development – variation of condition 2 - *no objections raised.*

Alder Cottage, Myddlewood – erection of a stable building with associated work. *The application was approved subject to adequate action being taken to prevent residual water running onto the adjacent road.*

B. The following application had been approved by Shropshire Council:

Land at The Hayes, Merrington – variation of condition 1 attached to the planning permission.

18/12 Community Led Plan.

Issues relating to Traffic and Transport and Housing had already been discussed earlier in the meeting and there were no reports tabled for Community Spirit and Business and Farming.

18/13 Police Report.

No incidents recorded by the police in February and March.

18/14 West Mercia P.C.C. Consultation.

Councillor Mrs. Hodge reported that she had completed the survey form prior to receiving information that only one report was allowed from each Council and the Clerk reported that Councillor L. Foulsham had sent him a report. It was agreed that Councillor Mrs. Hodge should forward her report to the Clerk who would add Councillor Foulsham’s comments and then return the form to West Mercia P.C.C.

18/15 Data Protection.

The Chairman and the Clerk up-dated Members on developments regarding the new Data Protection Act and actions that had been undertaken:

The following resolutions were adopted as Council policy:

- (a) The appointment of Mr. Peter Malley as the Council’s Data Protection Officer.

- (b) The regulations applying to the Council and the Data Protection Impact Assessment.
- (c) The purchase a lockable unit for the storage of sensitive information.
- (d) That the Clerk to hold paper and electronic details of Member's addresses, telephone numbers and email addresses.
- (e) That the Council web site should not display the addresses of Councillors and all contact would be via the Clerk.

18/16 Grants Policy.

A draft policy regarding the provision of grant aid was considered and adopted following minor amendments.

18/17 Committee/Meeting Reports.

(a) Myddle Village Hall Committee:

Councillor Harding stated that the AGM had taken place and the serving officers remained unchanged. Two main events were planned for the summer – The Village Fete on July 7th. and Viewing Open Gardens on July 1st.

(b) Harmer Hill Village Hall Committee:

Councillor Foulsham confirmed that a range of remedial work was on-going in an attempt to keep the hall and surroundings in good order.

18/18 Exchange of additional information.

(a) Bridle Way:

Councillor R. Jones raised concern about signs erected on a bridle Way in Yorton which appeared to restrict access. The Chairman agreed to provide him with official bridleway signs which could be placed on the path.

(b) Ellesmere Road – Black Box:

Councillor R. Purslow reported that a black box on the side of the road had been identified as a recording device used by the Safer Road Partnership, to record the number and speed of traffic.

(c) Road Safety Meeting:

The Chairman asked the Clerk to arrange a Road Safety Committee Meeting with Mr. David Gradwell to discuss a range of issues that needed addressing.

18/19 Date and time of Next meeting.

Wednesday June 27th. 2018 at 7.30pm in Harmer Hill Village Hall.

Minutes approved as a true record:

Signed: C. Ruck Chairman

Date: June 27th. 2018

Correspondence Received since March meeting.

Dianne Dorrell – Shropshire Council CIL Allocation

Gail Power – SALC Training Programme.

Richard Dennison – Screening of Bin Storage.

Dianne Dorrell – Affordable Housing Newsletter.

Dianne Dorrell – Town and Parish Council Neighbourhood Plans.

Gail Power – Planning from a Council Perspective.

Julia Kear – Corbet news.

Groundwork – Tesco Bags of Help scheme.

Dianne Dorrell – April Bulletin.

Brian Williams – Shropshire Highways Alliance.

Simon Wright, CEO Hospital Trust – ‘Future Fit’.

Shropshire Councillor Lee Chapman – Future Fit.

Gavin Hogarth – Shrewsbury Recovery Walk.

Gail Power – Future Fit Consultation.

NALC – CEO’s Bulletin.

Sue Thomas – Youth Commissioning consultation letter.

Shropshire Council – Self Build Newsletter.

Dianne Dorrell – Shropshire Council’s Local Plan report.